



MPUMELELO ARTISAN TRAINING CENTER (PTY) LTD

Mpumelelo Artisan Training Centre (Pty) Ltd
7 Rotterdam Road
Evander 2280
MPUMALANGA



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merSETA accreditation number 17-QA/ACC/1206/16

APPLICATION FORM

SECTION 1

PERSONAL DETAILS			
SURNAME		FULL NAME	
ID NUMBER		D.O.B	
GENDER		CURRENT AGE	
RACE		NATIONALITY	
HOME LANGAUGE		MARITAL STATUS	
HIGHEST QUALIFICATION		OTHER	
DISABILITY STATUS		ENGLISH CONVERSANCY (POOR/AVERAGE/GOOD/EXCELLENT)	
SPECIAL NEEDS			

SECTION 2

CONTACT DETAILS			
RESIDENTIAL ADDRESS			
	CODE		
POSTAL ADDRESS			
	CODE		
E-MAIL ADDRESS			
TELL NUMBER			
CELL NUHMBER		OTHER	
FAX/FAXMALE NUMBER		:/:	
PARENT(S)/GUARDIAN DETAILS			
SURNAME		FULL NAME	
ID NUMBER		D.O.B	
GENDER		NATIONALITY	
RACE		MARITAL STATUS	
RELATIONSHIP TO STUDENT			
DEPANDENTS		HOW MANY	
RESIDENTIAL ADDRESS			
	CODE		
POSTAL ADDRESS			
	CODE		
E-MAIL ADDRESS			
TELL NUMBER			
CELL NUMBER		WORK	
FAX NUMBER		OTHER	

PLEASE SPECIFY WHICH MODE OF ADVERTISING YOU HEARD ABOUT MPUMELELO ARTISAN TRAINING CENTRE SERVICES (MARK X):-		
ONLINE ADVERTISING:- Website www.mpumeleloatc.co.za/facebook/twitter		
NEWSPAPER ADS		
RADIO - Nkomazi FM		
TELEVISION		
PUBLIC SPEAKING		
FLYERS		
EVENT SPONSORSHIP		
WORD-OF-MOUTH		



SECTION 3

TRADE DISCIPLINE(PLEASE MARK THE COURSE OF YOUR CHOICE....X)			
PIPE FITTING SKILLS PROGRAM		COMMENCEMENT DATE	
PLUMBING		DURATION	
BOILER MAKING		COMPLETION DATE	
SINGLE CODED WELDING		QUOTATION AMOUNT	
DOUBLE CODED WELDING		AGREED PAYMENT TERM	
STRUCTURAL WELDING:- shielded metal, co2 /flascon welding		PAYMENT REF NO	
ARGON WELDING :- Stainless steel& Carbon Steel			
LEARNING INTERVENTION			
PLEASE MARK THE CAMPUS OF YOUR CHOICE....X			
KAMHLUSHWA CAMPUS			
SECUNDA CAMPUS			
LEPHALALE (ELLISRAS) CAMPUS			

SECTION 4

MEDICAL HISTORY AND EMERGENCY CONTACT DETAILS			
MEDICAL AID MEMBER	YES	NO	
MEDICAL AID NO		PRIMARY MEMBER	
KNOWN ALLERGIES			
MAJOR OPERATION/S			
USE OF MADICAL			
CURRENTLY RECEIVING ANY TYPE OF MEDICAL TREATMENT	YES	NO	
IF YES SPECIFY			
DETAILS OF MEDICAL PRACTITIONER			
SURNAME		FIRST NAME/S	
TELL NUMBER		CELL NUMBER	
FAX NUMBER		E-MAIL ADDRESS	

SECTION 5

TERMS & CONDITION OF ENROLLMENT	
➤	Every student is compelled to open a bank account with ABSA bank upon acceptance.
➤	ABSA STUDENTS LOANS are now available provided the guardian/ parent submits his/her <ul style="list-style-type: none"> • Proof of income • 3 months bank statement • Copy of id document
➤	The course and all outstanding exams must be completed; otherwise you forfeit your certificate of achievement.
➤	MPUMELELO ARTISAN TRAINING CENTRE guarantees to provide tuition for duration of the registered course from the date of registration.
➤	This agreement is binding once accepted by MPUMELELO ARTISAN TRAINING CRNTRE.
➤	The student shall adhere to the school's rules and responsibilities of MPUMELELO ARTISAN TRAINING CENTRE.
➤	Learners enrolled at this institution shall be required to conduct themselves in a professional, self-disciplined manner, provide their full cooperation general rules and regulations, HSE initiatives and the upholding of housekeeping standards
➤	Successful completion of learning program is dependent on the learner's ability to meet the required assessment standard.
➤	Time lost due to a learner being absent shall only be reimbursed with extension of the learning period, if documented evidence is submitted on his/her return substantiating valid reason and duration of absence(i.e. hospitalisation)
➤	It is the responsibility of the applicant learner to notify this institution (prior to make any payments) regarding any physical or psychological condition that may have an influence on; <ul style="list-style-type: none"> -The person's ability to work with or in the vicinity of power driven machinery and /or tools -The person's ability to concentrate and focus on HSE aspects when using power driven machinery and/or tools.
➤	At the discretion of the management of this institution, a learners training may be suspended or even terminated due to noncompliance to his and/or general rules and regulation.
➤	I understand and agree to adhere to my financial obligation towards MPUMELELO ARTISAN TRAINING CENTRE
➤	No student will be allowed to do practical's unless the amount due is completely paid
Cancellation/non arrival	
➤	Cancellation fee of 50% of course fees is applicable if notice is given less than 1 week prior to scheduled date of training
➤	No fees refundable for a trainee that is not showing, leaving during or is being suspended or dismissed due to disciplinary problem
➤	This agreement constitutes training only and does not provide for in service training or employment on completion of training.
All applications must be accompanied by a certified copy of ID document.	

NOTE:

The minimum payment structure is before the 1st of every month. Failure to pay will lead to interest charges. Candidate must have made payment for the following month to continue training, stoppage of training affects ability to complete and pass according to standard.

DECLARATION

(Initials & surname).....ID NO.....here
by acknowledge that have read and understand the above terms and condition and that the
above given information is true and correct thus I completely comprehend that any false given
information may result in an immediate dismissal foreseen consequences if necessary and that I
shall comply.

INITIALS AND SURNAME: _____

SIGNATURE: _____

DATE: ____/____/2017